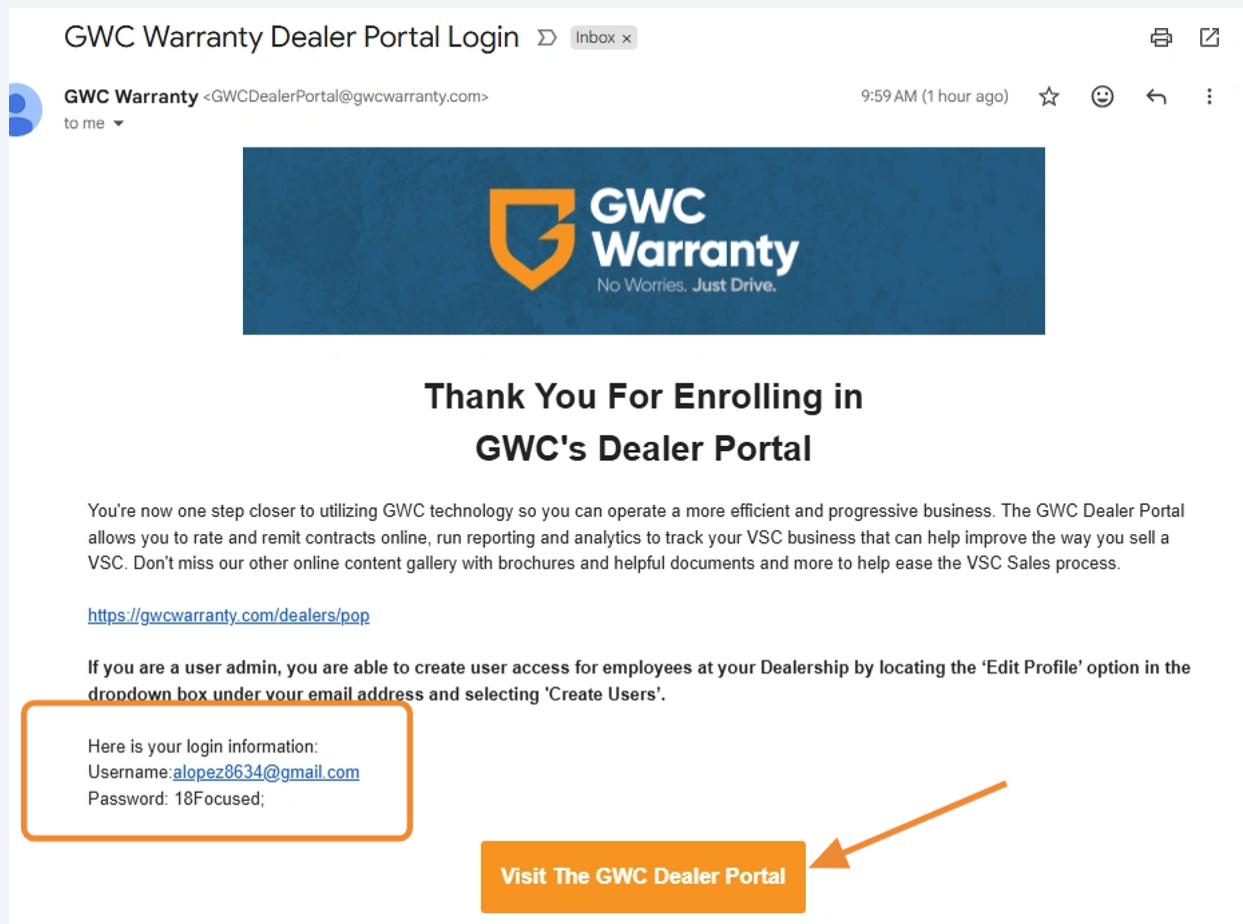


How to Log In to Your GWC Warranty Dealer Portal Account

1

You have just received your login credentials to access the GWC Dealer Portal. You will find your username and temporary password listed in the body of the email. Click on the gold box labeled "Visit the GWC Dealer Portal" to get started.



2

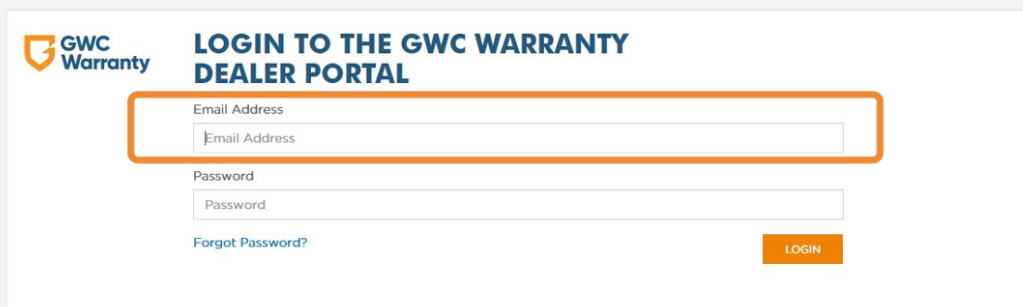
The link will take you directly to the Dealer Portal login screen.
<https://dealerportal.gwcwarranty.com/Profile/Login.aspx>



Need help? 800.482.7357
[Email Us](#)

3

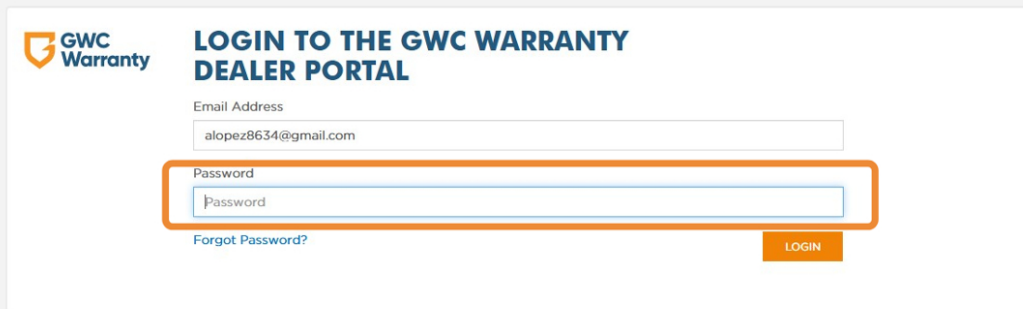
Click the "Email Address" field and enter in the email address that was used to setup your login.



Need help? 800.482.7357
[Email Us](#)

4

Click the "Password" field. Enter the Temporary Password that is listed in the email you received from [GWCDealerPortal@gwcwarranty.com]



The screenshot shows the login page for the GWC Warranty Dealer Portal. The page has a white background with a light gray border. At the top left is the GWC Warranty logo. To its right is the title "LOGIN TO THE GWC WARRANTY DEALER PORTAL" in bold blue text. Below the title are two input fields: "Email Address" with the value "alopez8634@gmail.com" and "Password" with the placeholder "Password". The "Password" field is highlighted with a thick orange border. Below the "Password" field is a link "Forgot Password?". To the right of the "Password" field is an orange "LOGIN" button. At the bottom right of the page, there is a link "Need help? 800.482.7357 Email Us".

5

Click "Login"



This screenshot is identical to the one above, showing the login page. However, an orange arrow points from the bottom right towards the orange "LOGIN" button, indicating the next step in the process.

6 You will receive the below message. Click Close.

The screenshot shows the 'EDIT PROFILE' page with a modal message box. The modal has a title 'MESSAGE' and contains the following text: 'Your account currently has a temporary password as it has either been recently created, or a "reset" function was performed against it. Please update your password using the form below, if you need further assistance, please [contact GWC Warranty](#) for support using the form located on our [Contact Us](#) page.' There is an orange 'CLOSE' button at the bottom right of the modal. In the background, the 'EDIT PROFILE' page is visible, showing a sidebar with links: 'Edit Profile', 'Create Users', 'Edit Markup', 'Manage Lenders'. The main content area has a 'Password' section with fields for 'Current Password', 'New Password', and 'Retype Password', and an 'UPDATE PASSWORD' button. Below the password section are expandable sections for 'Profile Information', 'Dealerships', 'Settings', and 'Other'.

7 In the "Current Password" field, you may see that a password is already entered. If that is the case, please DELETE it. This is a glitch that sometimes take place pending on the internet browser you are using. You must always manually enter the temporary password in the "Current Password" field, to ensure the correct one is being entered.

The screenshot shows the 'EDIT PROFILE' page with the 'Current Password' field highlighted by an orange rectangle. The page layout includes a sidebar with links: 'Edit Profile', 'Create Users', 'Edit Markup', 'Manage Lenders'. The main content area has an 'Email Address' field with the value 'alopez8634@gmail.com' and a 'SELECT USER' button. Below this is the 'Password' section with fields for 'Current Password', 'New Password', and 'Retype Password', and an 'UPDATE PASSWORD' button. At the bottom are expandable sections for 'Profile Information', 'Dealerships', 'Settings', and 'Other'.

8

Once you re-enter the temporary password you can move on and create your new, permanent password. Please keep in mind, your new password must be at least 10 characters long and include the following: 1 capital letter, 1 number, and 1 special character. Once you enter a new password that meets the requirement, click "Update Password".

EDIT PROFILE

- [Edit Profile](#)
- [Create Users](#)
- [Edit Markup](#)
- [Manage Lenders](#)

Email Address

alopez8634@gmail.com

SELECT USER

▶ Email Address

▼ Password

Current Password

New Password

Retype Password

Tip: Passwords must contain at least:

- 10 characters or more
- 1 letter
- 1 numeric digit
- 1 special character - !, @, #, \$, %, ^, &, *, \, |, +, =, /, ~, `

UPDATE PASSWORD

▶ Profile Information

▶ Dealerships

▶ Settings

▶ Other

9

As long as you are successful in meeting the password requirements, you will receive the below message confirming your password has been updated.

The screenshot shows a web interface for editing a profile. A white message box is overlaid on the top right of the page. The message box has a blue header 'MESSAGE' and contains the text: 'The password for this account has been updated, upon the next login, use the new password to login to this account'. There is an orange 'CLOSE' button in the bottom right corner of the message box. The background page is titled 'EDIT PROFILE' and has a sidebar with a list of links: 'Edit Profile', 'Create Users', 'Edit Markup', 'Manage', and 'Lenders'. The main content area has a 'PASSWORD' section with fields for 'Current Password', 'New Password', and 'Retype Password', each with a corresponding input field. Below these fields is an orange 'UPDATE PASSWORD' button. There are also expandable sections for 'Email Address', 'Profile Information', 'Dealerships', 'Settings', and 'Other'.

EDIT PROFILE

- **Edit Profile**
- Create Users
- Edit Markup
- Manage
- Lenders

MESSAGE

The password for this account has been updated, upon the next login, use the new password to login to this account

CLOSE

EDIT PROFILE

▸ Email Address

▾ Password

Current Password

New Password

New Password

Retype Password

Retype New Password

UPDATE PASSWORD

▸ Profile Information

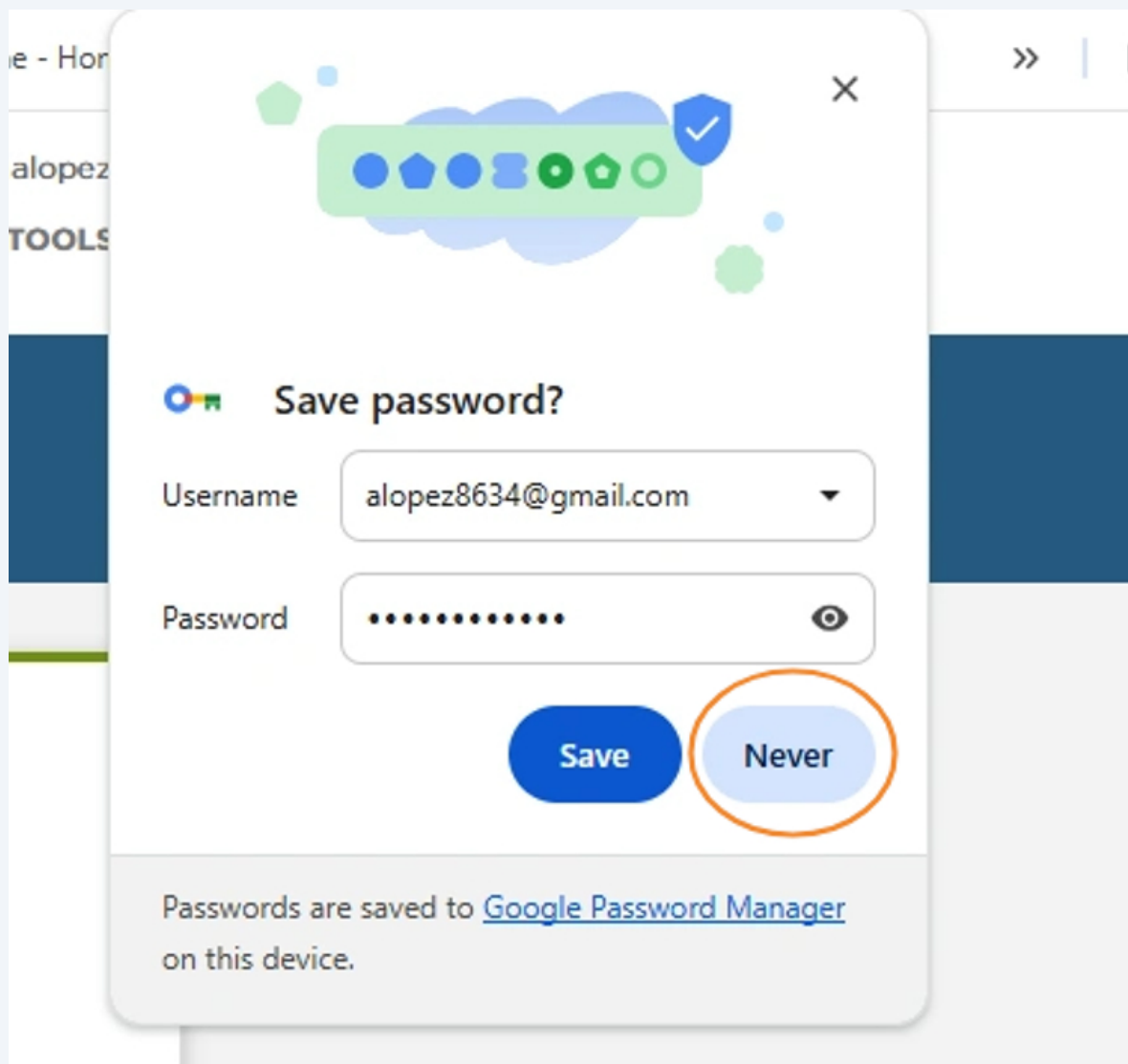
▸ Dealerships

▸ Settings

▸ Other

10

Pending on the browser you are using, you may receive this message to save your password. Please click "Never". We've come to find that immediately storing the password from this page, results in storing the "Temporary Password" rather than your "New Password". This can obviously cause login issues down the line.



11

Our suggested best practice is to log out of portal after creating your new password. Then log back in, and after manually entering your username and password, store it. This ensures the correct information is being stored and allows for an easy login experience moving forward.

The screenshot shows the GWC Warranty Dealer Portal interface. The header includes the GWC Warranty logo, a 'CONTACT US' link, and user information for CARZSELL (NJ) (G19858). The main navigation bar contains links for HOME, RATE A VEHICLE, CONTRACTS AND APPLICATIONS, REPORTS, TRAINING, and TOOLS. The main content area features three large buttons: 'RATE A VEHICLE' (with a car icon), 'REMIT CONTRACTS' (with a dollar sign icon), and 'TOOLS & RESOURCES' (with a book icon). Below these buttons is a red notice block containing two paragraphs of text regarding claim processing and contract payment. An overlay dialog box titled 'Save password?' is positioned on the right side of the screen. It contains fields for 'Username' (alopez28634@gmail.com) and 'Password' (masked with dots). Below these fields are two buttons: 'Save' (highlighted with an orange circle) and 'Never'. At the bottom of the dialog, it states 'Passwords are saved to Google Password Manager on this device.' with a link to 'Google Password Manager'.

DEALER PORTAL

RATE A VEHICLE

REMIT CONTRACTS

TOOLS & RESOURCES

Save password?

Username: alopez28634@gmail.com

Password:

Save **Never**

Passwords are saved to [Google Password Manager](#) on this device.

**Notice* A claim is initiated on customer LIA ULLOA MALDONADO with the last 6 digits of the VIN 017734. To ensure coverage is not interrupted, payment is required immediately to process the claim. Please proceed to REMIT CONTRACTS above to remit payment. If you have any questions, please call Contract Processing at 800-482-7357 ext 194.*

**Notice* You have unpaid contracts that are 45 days in age or greater from sale date that are in jeopardy of being automatically voided by the system for non-payment. To prevent interruption in your customers' coverage, payment is required immediately. Please proceed to REMIT CONTRACTS above to remit payment. If you have any questions, please call Contract Processing at 800-482-7357 ext 194.*

After logging back in and manually entering your username and new password, you can save your credentials.